

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta
held in the Wembley Municipal Office
this 15th day of October 2019.**

1. CALL-TO-ORDER

Mayor Turnmire called the meeting to order at 7:05 p.m.

CAO Noreen Zhang
Councillor Gundersen
Councillor McCallum
Councillor Guimond
Councillor Johnson
Councillor Underwood
Councillor Peterson

2. APPROVAL OF AGENDA

MOTION # 2019-0275

Moved by Councillor Underwood Council approve the Agenda with the addition.

12.1 Closed Session

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of September 23, 2019 Council Meeting

MOTION # 2019-0276

Moved by Councillor Guimond Council adopt the minutes of the September 23, 2019 Council Meeting as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 DJ Golden/Wembley Developments – Clinic Space – not in attendance

4.2 Dave McRae/ISL Engineering – Municipal Development Plan

Mr. McRae presented Council with a handout pertaining to the Municipal Development Plan.

5. FINANCE

5.1 Accounts Payable.

MOTION # 2019-0277

Moved by Councillor Johnson Council ratify accounts payable, as identified in Schedule "A", cheque #20190931 to cheque #20190978, totaling \$85,748.71.

CARRIED UNANIMOUSLY

5.2 Revenue & Expense Report and Monthly Statement for September 2019

MOTION #2019-0278

Moved by Councillor Gundersen Council accept the Revenue & Expense Report and Monthly Statement for September 2019 as presented.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

6.1 None

7. BY-LAWS

7.1 None

8. CAO REPORT

8.1 Policing Cost Model

CAO Noreen Zhang reported to Council that should the policing cost model be rolled out in the near future, as per the Justice Department calculations, the policing cost for Wembley, based on population, would amount to \$35,455.00. Should the Province adopt this Model, there could be tax implications for our residents.

8.2 Update on Water Treatment Plant Flooding Issue

The insurance adjustor is asking for more information before the completion of his report. Regarding a temporary solution, CAO Zhang met with Helix Engineering, Councillor Johnson and Councillor McCallum, Mayor Turnmire and Ms. Ketchum, Public Works Foreman. As per their recommendations, Public Works will be monitoring the area throughout the Winter and will reassess in the Spring. Public Works will be grading and cleaning up the area.

8.3 Notice to RMA Insurance – Switch to AMSC Insurance

Ms. Zhang, CAO, explained to Council that switching to AMSC Insurance would benefit the Town of Wembley due to possibility of lower rates and an increase in level of service. By giving RMA notice does not necessarily mean we are automatically switching. Due to RMA Insurance being a reciprocal insurance, we have to serve RMA with a two (2) year notice. During those two years, if RMA lowers their rates and provides improved service, the Town of Wembley has the option to remain with RMA Insurance.

MOTION #2019-0279

Moved by Councillor Johnson Council direct Administration to write a notice to RMA Insurance of the Town of Wembley's intent to change overall insurance provider for the Town.

CARRIED UNANIMOUSLY

MOTION #2019-0280

Moved by Councillor Guimond Council accept the CAO report as information

CARRIED UNANIMOUSLY

9. OLD BUSINESS

9.1 None

10. REPORTS

10.1 Beaverlodge RCMP Detachment – Third Quarter Report

It was suggested that Sargent Brown be invited to attend next Council meeting in order to answer any queries Council has regarding the Third Quarter report.

10.2 Regional Emergency Management Committee Meeting – September 19, 2019

10.3 FCSS Advisory Board Committee

10.4 Bylaw Enforcement Report – September 2019

MOTION #2019-0281

Moved by Councillor Peterson Council accept the reports as information

CARRIED UNANIMOUSLY

MOTION #2019-0282

Moved by Councillor Johnson Council recess – 8:08 p.m.

CARRIED UNANIMOUSLY

MOTION #2019-0283

Moved by Councillor Peterson Council resume. – 8:14 p.m.

CARRIED UNANIMOUSLY

11. CORRESPONDENCE

11.1 AHS Working Well Workshop

11.2 Al Lakusta Proclamation Day

MOTION #2019-0284

Moved by Councillor Peterson Council proclaim October 26, 2019 as Al Lakusta Day

CARRIED UNANIMOUSLY

11.3 Alberta Rural Coalition on Housing and Homelessness (ARCH2)

11.4 AUMA Convention – What We Heard From the Province

11.5 Farm Safety Centre

11.6 Grande Prairie Regional Tourism of Alberta – Media Release – New Director

11.7 Municipal Indicators for Town of Wembley - Letter

11.8 AEMA Northwest Region Newsletter

11.9 Peace Library System Letter

MOTION #2019-0285

Moved by Councillor Johnson Council accept the correspondence as information.

CARRIED UNANIMOUSLY

12. NEW BUSINESS

MOTION #2019-0286

Moved by Councillor Underwood Council move into closed session - 8:32 p.m.

CARRIED UNANIMOUSLY

MOTION #2019-0287

Moved by Councillor McCallum Council move out of closed session – 8:54 p.m.

CARRIED UNANIMOUSLY

13. COUNCIL REPORTS

No reports

14. ROUND TABLE

Councillor Peterson

- Commented on the increase of crimes that are happening at night. Suggestion to invite Sargent Brown to next Council meeting to voice concerns.

Councillor Gundersen

- Nothing to report

Councillor Johnson

- Commented on kids hanging out in the old gas station. Owner to be contacted due to the unsightly property.

Councillor McCallum

- Asked about i-pads. Due to budget restraints, only broken or missing i-pads will be replaced. Another option that will be looked at is leasing the i-pads.

Councillor Guimond

- Vacant administrative assistant position. CAO Zhang informed Council that Danielle Line has expressed interest in taking over that position and an accounting technician/financial clerk will be advertised for.

Councillor Underwood

- Attended AUMA and found it very beneficial. Also informed Council that the Helen E. Taylor School did their annual 5K run down the Source road, and that Source had closed their business down forty-five minutes to an hour, to ensure the safety of the children.

CAO Zhang

- Is spending a lot of time in OH & S training, which is mandatory. The Regional Economic Development project now has a contractor to spearhead the project and the initial meeting will be at the City of Grande Prairie next week. Upcoming meetings with the CAO of the City of Grande Prairie, the CAO of the County, and the Horse Lake First Nation. An AUMA representative will also be visiting the Town of Wembley regarding all the benefits they provide for the Town.
- Also working on budget.
- Upcoming meetings with Chris Anderson regarding area structure plan.
- Attended AUMA, lot of good sessions. Same message was received from ministers that they are tightening up the budget to get back on track.
- Also on track for winter and snow removal, etc.

Mayor Turnmire

- Since the Community Hall is shut down, the location for the Remembrance Day activities (Nov. 11, 2019) is still up in the air.
- All the performance review forms are now in and the HR Committee will be meeting on Tuesday, October 22, 2019 at 4:00 p.m. to review.
- The Mayor and CAO met with Chris Anderson and Jeremy Walker and queried why nothing is happening with infrastructure. Response was banks are reluctant to loan on speculation, versus pre-sold lots.
- Pharmacy opening is either October 30 or October 31, 2019.

15. ADJOURNMENT

MOTION #2019-0288

MOVED by Councillor Peterson that the meeting be adjourned at 9:28 p.m.

CARRIED UNANIMOUSLY

Mayor – Chris Turnmire

CAO – Noreen Zhang