

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta
held in the Wembley Municipal Office
this 25th day of May 2020.**

1. CALL-TO-ORDER

Present: Mayor Turnmire called the meeting to order at 7:09 p.m.
CAO Noreen Zhang
Councillor Peterson
Councillor McCallum
Councillor Guimond (video conference)
Councillor Gundersen
Councillor Underwood (video conference)

Regrets: Councillor Johnson

2. APPROVAL OF AGENDA

MOTION # 2020-0151

Moved by Councillor Peterson Council approve the Agenda with the following addition:
Close Session – Item 14.2 HR Matter

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on May 11, 2020.

MOTION # 2020-0152

Moved by Councillor Gundersen Council adopt the minutes of the May 11, 2020 Council meeting as presented.

CARRIED UNANIMOUSLY

3.2 Minutes of Public Works Committee Meeting held on May 6, 2020

MOTION # 2020-0153

Moved by Councillor McCallum Council adopt the minutes of the Public Works Committee meeting as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 Canadian Association of Petroleum Producers (CAPP)

Kelly McTaggart, Advisor, Community Engagement

Ms. McTaggart was present via video conference to update Council on the petroleum industry in general during this time of the corona virus pandemic. Ms. McTaggart also touched on the programs the federal and provincial governments were undertaking to stimulate the oil and gas industry.

5. FINANCE

5.1 None

6. PUBLIC HEARING

6.1 Bylaw 729 – Franchise Agreement ATCO Electric

6.1.1 Call to Order

The Public Hearing was called to order at 8:00 p.m.

MOTION #2020-0159

Moved by Councillor Gundersen Council commence with the Public Hearing.

CARRIED UNANIMOUSLY

6.1.2 Introduction by Administration

Ms. N. Zhang, CAO, gave a brief explanation of the contents of Bylaw 729, which gives the Mayor and the CAO the authorization to enter into an agreement with ATCO Electric Ltd. to provide an electrical distribution service.

6.1.3 Presentation/Submission

No one was present to speak for or against Bylaw 729.

Initials

6.1.4 Close Public Hearing
MOTION #2020-0160

Moved by Councillor Peterson Council adjourn the Public Hearing.

CARRIED UNANIMOUSLY

6.1.5 Business Arising from the Hearing
MOTION #2020-0161

Moved by Councillor Peterson Council give second reading to Bylaw 729, being the Franchise Agreement ATCO Electric Ltd. and the Town of Wembley.

CARRIED UNANIMOUSLY

Bylaw 729 was then read for the second time.

MOTION #2020-0162

Moved by Councillor Gundersen Council give third reading to Bylaw 729 - A Bylaw of the Municipality to authorize the Mayor and Chief Administrative Officer to enter into an agreement granting ATCO ELECTRIC LTD., the right to provide electric distribution service within the geographical area within the legal boundaries of the Town of Wembley as altered from time to time.

CARRIED UNANIMOUSLY

Bylaw 729 was then given third reading and finally passed.

7. BYLAWS

7.1 Bylaw 732 – Joint Assessment Review Board

A Bylaw of the Town of Wembley, in the Province of Alberta, to establish joint assessment review boards for the County of Grande Prairie No.1, Town of Wembley, Town of Sexsmith, Town of Beaverlodge, and Village of Hythe.

MOTION #2020-0154

Moved by Councillor Peterson Council give first reading to Bylaw 732.

CARRIED UNANIMOUSLY

Bylaw 732 was read for the first time.

MOTION #2020-0155

Moved by Councillor Gundersen Council give second reading to Bylaw 732.

CARRIED UNANIMOUSLY

Bylaw 732 was then read for the second time.

MOTION #2020-0156

Moved by Councillor Guimond Council have third reading of Bylaw 732 at this meeting.

CARRIED UNANIMOUSLY

MOTION #2020-0157

Moved by Councillor McCallum Council give third reading to Bylaw 732 - A Bylaw of the Town of Wembley, in the Province of Alberta, to establish joint assessment review boards for the County of Grande Prairie No.1, Town of Wembley, Town of Sexsmith, Town of Beaverlodge, and Village of Hythe.

CARRIED UNANIMOUSLY

Bylaw 732 was read for the third time and finally passed.

8. POLICIES

8.1 None

9. CAO REPORT

9.1 Summer Students

- Summer student interviews were conducted May 21, 2020 and the successful candidates will be starting May 26, 2020.

Initials

- 9.2 State of Local Emergency
 - The amendment to the Emergency Act, giving a longer timeline from 7 days to 90 days for a municipality to declare a state of local emergency, has received a royal assent.
- 9.3 Items at Community Hall
 - Most of the items that were salvageable have been donated to the Heritage Society, tables and chairs will be going to the Wembley Ag Society, and the rest will be distributed to Town departments.
- 9.4 Preliminary Layout – Community Hall/Town Office
 - A preliminary layout was made by Beairsto Engineering for one of the possible locations of the future Community Hall/Town Office.
- 9.5 Town Office Reopening
 - Supplies are being sourced in preparation of the Town Office reopening in June. The tentative opening date is still June 1st unless mitigating circumstances occur which could cause delay.
- 9.6 Playgrounds Reopening
 - Playgrounds within the regional communities of the Town of Wembley, Town of Beaverlodge, Town of Sexsmith, County of Grande Prairie and City of Grande Prairie are planning to be opened to the public by June 1st. Preparations are currently being made in terms of signage and public awareness that the onus is on parents and guardians to adhere to COVID-19 restrictions.
- 9.7 Meetings Attended
 - GPREP, Town Hall – Municipal Affairs, AEMA (Teleconference)

MOTION #2020-0158
Moved by Councillor Peterson Council accept the CAO’s report as information

CARRIED UNANIMOUSLY

10. OLD BUSINESS

- 10.1 None

11. NEW BUSINESS

- 11.1 Assignment of Weed Inspectors

MOTION #2020-0163
Moved by Councillor McCallum Council appoint Mitchell Gorman, Denise Kickbush and Tracelle Hinze, from the County of Grande Prairie, as weed inspectors for the 2020 season.

CARRIED UNANIMOUSLY

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 FCSS Advisory Board
- 12.4 Grande Prairie Regional Emergency Partnership
- 12.5 Grande Prairie Regional Emergency Partnership Committee
- 12.6 Grande Prairie Regional Tourism
- 12.7 Grande Spirit Foundation
- 12.8 HR Committee
- 12.9 Helen E. Taylor Advisory School Council
- 12.10 ICF & IDP Steering Committee
- 12.11 Joint Grande Prairie Area Recreation Committee
- 12.12 Parks and Recreation
- 12.13 Peace Airshed Zone Association (PAZA)
- 12.14 Peace Library System Board
- 12.15 Public Works
- 12.16 West Grande Prairie County Regional Landfill

12.16.1 March 30, 2020 Committee Meeting and Financial Statement
MOTION #2020-0164
Moved by Councillor Gundersen that Council authorize the CAO to sign off on the Confidential Agreement.

CARRIED UNANIMOUSLY

- 12.17 South Peace Physician Attraction & Recreation Committee
- 12.18 Wapiti Area Synergy Group (WASP)
- 12.19 Wembley and District Agricultural Society

 Initials

- 12.20 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.21 Wembley Public Library
- 12.22 911 and Emergency Services
- 12.22.1 April Call Updates**
- 12.23 **Bylaw Enforcement Services Report – April 2020**
- 12.24 **RCMP April Stats Report**

MOTION #2020-0165

Moved by Councillor McCallum Council accept the reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

- 13.1 Alberta Senior Housing Newsletter – May 8th and 15th, 2020
- 13.2 Seniors Week and Declaration

MOTION #2020-0166

Moved by Councillor Gundersen Council direct the Mayor sign a Declaration designating June 1 to June 7, 2020 as Seniors Week.

CARRIED UNANIMOUSLY

MOTION #2020-0167

Moved by Councillor Peterson Council accept correspondence as information.

CARRIED UNANIMOUSLY

14. CLOSE SESSION

- 14.1 Easement – Legal Matter (FOIP Section 17)
- 14.2 HR Matter

MOTION #2020-0168

Moved by Councillor Gundersen Council go into Close Session at 8:40 p.m.

CARRIED UNANIMOUSLY

MOTION #2020-0169

Moved by Councillor Peterson Council come out of Close Session at 9:02 p.m.

CARRIED UNANIMOUSLY

15. COUNCIL REPORTS

- 15.1 None

16. ROUND TABLE

Councillor Peterson

- Commented on the tax comments on Facebook regarding the increase.
- Was not happy with the clean-up of work done by Telus and Eastlink.

Councillor Gundersen

- The physicians' clinic construction is underway and should be on track for July 1st opening.
- Met with Anna (Wembley Library Board) and the insurance adjustor regarding the Library's claim.

Councillor McCallum

- "Attended" Beaverlodge's virtual graduation ceremonies.

Councillor Underwood

- Nothing to report.

Councillor Guimond

- Nothing to report.

CAO Zhang

- Nothing to report.

Mayor Turnmire

- May 20 sat in on the telephone Town Hall meeting where discussions centered on tourism and business. Shovel ready projects were also discussed.
- May 22 attended an Ag Society meeting with the County. Councillor Gundersen and CAO Zhang were also in attendance.
- Have been getting feedback on the tax notices and Administration will continue to work on a projected three-year budget.
- Motorcycle Club – based on the Land Use Bylaw, the Mayor feels the CAO should include specific conditions on the Development Permit, especially pertaining to the public display of their Colors. Councillors were not in agreement with the Mayor and direction was given to the Development Officer to approve the Development Permit.
- Community Futures put out a release regarding financial assistance for small local businesses due to the corona virus. This information will be e-mailed to Council and posted on Wembley’s website.

17. ADJOURNMENT

MOTION #2020-0170

MOVED by Councillor Peterson the meeting be adjourned at 9:02 p.m.

CARRIED UNANIMOUSLY

Mayor – Chris Turnmire

CAO – Noreen Zhang