

AGENDA
REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta
held in the Wembley Municipal Office
this April 27, 2026 @ 7:00pm.

Join Zoom Meeting

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1. CALL-TO-ORDER

2. ADOPTION OF AGENDA

3. ADOPTION OF MINUTES

3.1. Minutes of Regular Meeting of Council held on April 13th, 2026.

RECOMMENDATION

That Council adopts the minutes of the Regular Meeting of Council held April 13th, 2026, as presented.

4. DELEGATIONS

4.1. Wembley Health and Wellness Society 7:01pm
Robert (Bob) Marshall, Board Chair

4.2. Fletcher Mudryk LLP 7:17pm
Discussion of the Town of Wembley Draft Consolidated Financial Statements
December 31, 2025, and Draft Management Letter.
Auditor: Jan Nutting, Partner

5. FINANCE

5.1. Monthly Bank Financial Statement for February 2026.

RECOMMENDATION

That Council accepts the monthly bank financial statement for February 2026 as information.

5.2. Monthly Bank Financial Statement for March 2026.

RECOMMENDATION

That Council accepts the monthly bank financial statement for February 2026 as information.

5.3. Auditors propose a motion to transfer \$186,742 from the General Administration Operating Reserves to unrestricted surplus.

RECOMMENDATION

That Council approves transferring \$186,742 from the Town’s General Administration operating reserve to unrestricted surplus.

5.4. 2026 Budget Amortization

Budget to include amortization as follows,

	General Ledger	Amount
12 Administration	61269900	\$5,900
23 Fire protection	62369900	\$72,200
31 Public works	63169900	\$102,600
32 Roads & streets	63269900	\$141,200
37 Storm system	63769900	\$6,300
41 Water system	64169900	0
42 Sanitary sewer system	64269900	\$1,400
72 Recreation	67269900	\$52,000
	Total amortization expense:	\$381,600

RECOMMENDATION

That Council approves in the 2026 Budget the total amortization expense of \$381,600.

5.5. **2026 Capital and Operating Budget**

5.5.1 To approve in the 2026 Budget the Community Initiative Expenses as follows:

a. **Wembley Silver & Gold Pioneer Club** for their operating expenses:

Unconditional Operating Grant of two thousand five hundred dollars (\$2,500.00).

b. Wembley & District Art, Culture and Historical Society:

i. For their operating expenses: an Unconditional Operating Grant of five thousand dollars (\$2,500.00).

ii. Conditional Capital Grant: Matching grant up to seven thousand dollars (\$7,000.00) (grant may be less, but no more than \$7,000.00 will be provided). With the condition that the Wembley & District Art, Culture and Historical Society provide the Town with proof of matching funds before requested funds are released.

c. Wembley Firefighters Association for their operating expenses: a Conditional Operating Grant of one thousand dollars (\$1,000.00) to assist with the Canada Day event.

RECOMMENDATION

That Council approves the Community Initiative Expenses in the 2026 Budget, as indicated, for the Wembley Silver & Gold Pioneer Club, Wembley & District Art, Culture and Historical Society, and Wembley Firefighters Association.

5.5.2. 2026 request from the PJC Museum for assistance with snow removal and grass cutting.

RECOMMENDATION

That Council approves the 2026 request from the PJC Museum for assistance with snow removal and grass cutting, as per the discretion of the Public Works Foreman with subject to conditional on operational priorities and availability of resources within the Public Works budget.

RECOMMENDATION

That Council adopts the 2026 Capital and Operating Budget as presented.

6. PUBLIC HEARING

7. BY-LAW

8. POLICIES

9. CAO REPORT

- 9.1. Mobile Bottle Depot
- 9.2. Curbside Grass Bin Survey
- 9.3. Policing Priorities Survey
- 9.4. Privacy Management Program

10. OLD BUSINESS

11. NEW BUSINESS

12. REPORTS

12.1. Audit Committee

12.2. Community Futures Grande Prairie & Region

12.3. Community and Protective Services Committee

12.3.1. Community & Protective Services Committee Minutes April 9, 2026

12.4. FCSS Advisory Board

12.4.1. February 12, 2026, Minutes of the Regular Meeting of FCSS Advisory Board Committee

12.5. Grande Prairie Regional Emergency Partnership

12.6. Grande Prairie Regional Emergency Partnership Committee

12.7. Grande Prairie Regional Recreation Committee

12.8. Grande Prairie Regional Tourism

12.9. Grande Spirit Foundation

12.10. HR Committee

12.11. Helen E. Taylor Advisory School Council

12.12. ICF & IDP Steering Committee

12.13. Northern Alberta Elected Leaders

12.14. Parks and Recreation

12.15. Peace Airshed Zone Association (PAZA)

12.16. Peace Library System Board

12.17. South Peace Physician Attraction & Retention Committee

12.18. Wapiti Area Synergy Group (WASP)

12.19. Water North Coalition

12.20. Wembley and District Agricultural Society

12.21. Wembley-Dimsdale-Saskatoon Lake Recreation Board

12.22. Wembley Elementary School

12.23. Wembley Health and Wellness Society

12.23.1. Letter of Requests for:

1. Approval in principle of a 99-year lease agreement for the identified lot; and

2. Authorization for administration to execute the attached Declaration of

Affiliation confirming cooperative partnership with our Society.

RECOMMENDATION

Motion 1. That Council approves entering into a 99-year lease agreement for the municipal lot identified for community health and wellness development, more specifically Plan/Block/Lot: 3255CL;3;12&13 (Wembley, Alberta) with the Wembley Health & Wellness Society.

Motion 2. That Council approves authorization for administration to execute the Declaration of Affiliation confirming cooperative partnership with our Society.

- 12.24. Wembley Public Library Board (Town of)
- 12.25. West Grande Prairie County Regional Landfill
- 12.26. 911 and Emergency Services
- 12.27. By-Law Enforcement Services
- 12.28. Beaverlodge RCMP Detachment

RECOMMENDATION

That Council accepts the above committee(s) report(s) as information.

13. CORRESPONDENCE

- 13.1. Spring Town Clean-up May 29 & 30, 2026 Information
- 13.2. Town of Wembley Student Scholarship 2026 Application Form
- 13.3. Invitation to Town of Sexsmith's Chautauqua Day Parade, June 6, 2026.

RECOMMENDATION

That Council accepts the above correspondence(s) as information.

14. NOTICE OF MOTION

15. COUNCIL REPORTS

16. ROUND TABLE

17. CLOSE SESSION

18. ADJOURNMENT