

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 9th Day of June 2025.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:04 p.m.

CAO Noreen Zhang
Councillor Berlasty
Councillor Ketchum
Councillor Baker
Councillor Underwood
Councillor Skinner

Regrets: Councillor Johnson

2. APPROVAL OF AGENDA

MOTION #2025-0112

Moved by Councillor Ketchum Council approve the agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on May 26, 2025.

MOTION #2025-0113

Moved by Councillor Baker Council adopt the Minutes of the Regular Meeting of Council held on May 26, 2025, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 Town of Wembley 2025 Award

Every year the Town of Wembley recognizes students who reside in Wembley Community and have continually attended Wembley Schools from Grade 1 to 9 and will be going on to post-secondary studies after graduating High School. This year the recipient of the Award was Kendra Osmond.

Council proceeded to Closed Session 17.1 and 17.2.

5. FINANCE

5.1 Bank Financials for May 2025

MOTION #2025-0116

Moved by Councillor Berlasty Council accept the bank financials for May 2025 for information.

CARRIED UNANIMOUSLY

Initials

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

11. NEW BUSINESS

- 11.1 Letter of Support – County of Grande Prairie’s application to the Forest Resource Improvement Association of Alberta’s (FRIAA) Regional Fire Smart Coordinator Program.

MOTION #2025-0117

Moved by Councillor Underwood Council direct Administration to write a Letter of Support regarding the County of Grande Prairie’s application to the Forest Resource Improvement Association of Alberta (FRIAA) for a Regional Fire Smart Coordinator, with no monetary commitment.

CARRIED UNANIMOUSLY

- 11.2. Sunset Park Fire Pit Bylaw Compliance and Use – **Request for Direction**

MOTION #2025-0118

Moved by Councillor Skinner Council direct Administration to remove the current fire pit at Sunset Lake Park with a safer alternative for public use.

CARRIED UNANIMOUSLY

- 11.3. Appointment of Town Weed Inspectors

Appointing Falyn Bexson-Quinn, Ryan Li, and Tracelle Hinze from the County of Grande Prairie No.1 as weed inspectors for 2025 season, as per the Weed Act.

MOTION #2025-0119

Moved by Councillor Ketchum Council appoint Falyn Bexson-Quinn, Ryan Li, and Tracelle Hinze from the County of Grande Prairie No.1, as weed inspectors for the 2025 season, as per the Weed Act, in the Town of Wembley.

CARRIED UNANIMOUSLY

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Recreation Committee
- 12.8 Grande Prairie Regional Tourism
- 12.9 Grande Spirit Foundation

Initials

- 12.10 HR Committee
12.11 Healthy Communities Committee
12.12 Helen E. Taylor Advisory School Council
12.13 ICF & IDP Steering Committee
12.14 Northern Alberta Elected Leaders
12.15 Parks and Recreation
 12.15.1. 2025 Water Fight Parade Information Poster
12.16 Peace Airshed Zone Association (PAZA)
12.17 Peace Library System Board
 12.17.1. Board Meeting Minutes – Feb. 22, 2025
 12.17.2. Meeting Highlights – Feb. 22, 2025
 12.17.3. Meeting Highlights – May 24, 2025
12.18 South Peace Physician Attraction & Retention Committee
12.19 Wapiti Area Synergy Group (WASP)
12.20 Water North Coalition
12.21 Wembley and District Agricultural Society
12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
12.23 Wembley Elementary School
12.24 Wembley Public Library
12.25 West Grande Prairie County Regional Landfill
12.26 911 and Emergency Service
12.27 Bylaw Enforcement Services
 12.27.1. County of Grande Prairie No.1 2025 - May Bylaw Enforcement Monthly Report – Town of Wembley
12.28 Beaverlodge RCMP Detachment
 MOTION #2025-0120
 Moved by Councillor Berlasty Council accept the Committee reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

14. NOTICE OF MOTION

15. COUNCIL REPORTS

- Councillor Berlasty – nothing to report.
- Councillor Baker – nothing to report.
- Councillor Skinner – fire at Grande Spirit Foundation facility.
- Councillor Underwood – gas leak in Wembley and Councillor Underwood was very impressed with the professionalism of Public Works and the Fire Department. Also attended FCM in Ottawa.
- CAO Zhang – informed Council on how staff members went above and beyond in assisting residents who were impacted by the gas leak and also kept the public updated on Facebook of the situation. Presently there are four Fire Department members, including a Councillor, deployed to assist with the wildfire.

Initials

Also, links have been posted with information on the upcoming Municipal election. Has also ordered N95 masks, which were offered free by Alberta Health Services, for residents who may have health issues which would be aggravated by the wildfire smoke. At the CAMA Conference it was brought up one of the challenges CAOs face is the political climate.

- Mayor Peterson – attended the Premier Smith’s quick at the Dinosaur Museum.
- Councillor Ketchum – attended Seniors BBQ in Fire Hall and GPRTA AGM. Was also present at Premier Smith’s visit at the Dinosaur Museum.

16. ROUND TABLE

17. CLOSED SESSION

17.1. Closed Session: Economics, Section 25 – Clinic

MOTION #2025-0114

Moved by Councillor Skinner Council go into Closed Session – 7:07 p.m.

CARRIED UNANIMOUSLY

17.2. Closed Session: Economics, Section 25 - Subdivision

MOTION #2025-0115

Moved by Councillor Skinner Council come out of Closed Session – 8:31 p.m.

CARRIED UNANIMOUSLY

18. ADJOURNMENT

MOTION #2025-0121

Moved by Councillor Berlasty Council adjourn at 9:15 p.m.

CARRIED UNANIMOUSLY

Mayor – Kelly Peterson

CAO – Noreen Zhang

Initials