

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
This 13th Day of April 2026.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:00 p.m.

CAO Noreen Zhang
Councillor Berlasty
Councillor Ketchum
Councillor Barendregt
Councillor Wills
Councillor Skinner (via Zoom)

Regrets: Councillor Baker

2. ADOPTION OF AGENDA

2.1 Amending the Agenda Order of Business to reflect Council moving the Public Hearing to immediately follow Adoption of Agenda, to accommodate the 7:00pm start time.

MOTION #2026-0067

Moved by Councillor Ketchum Council amend the Agenda and move the Public Hearing to immediately follow Adoption of Agenda, to accommodate the 7:00 PM start time.

CARRIED UNANIMOUSLY

MOTION #2026-0068

Moved by Councillor Berlasty Council adopt the amended Agenda as presented.

CARRIED UNANIMOUSLY

3. PUBLIC HEARING

3.1 Bylaw 733-D – Land Use Bylaw 733 Amendment to Section 3.11

3.1.1 Call to Order

The Public Hearing was called to order at 7:02 p.m.

MOTION #2026-0069

Moved by Councillor Ketchum Council commence with the Public Hearing.

CARRIED UNANIMOUSLY

3.1.2 Introduction by Administration

That Section 3.11.2.d. Rear Yard (Minimum), be amended by deleting “6.1 m (20 ft.)” and replacing with “4.0 m (13.3 ft.)”.

3.1.3 Presentation/Submission

No one present to speak for or against the Land Use amendment.

Initials

3.1.4 Close Public Hearing

MOTION #2026-0070

Moved by Councillor Barendregt Council adjourn the Public Hearing – 7:07 p.m.

CARRIED UNANIMOUSLY

3.1.5 Business Arising from the Hearing

MOTION #2026-0071

Moved by Councillor Ketchum Council give second reading to Bylaw 733-D.

CARRIED UNANIMOUSLY

Bylaw 733-D was then read for second time.

MOTION #2026-0072

Moved by Councillor Barendregt Council give third reading to Bylaw 733-D.

CARRIED UNANIMOUSLY

Bylaw 733-D was then read for the third time and finally passed.

4. ADOPTION OF MINUTES

4.1 Minutes of Council Committee of the Whole held on March 4, 2026.

MOTION #2026-0073

Moved by Councillor Ketchum Council adopt minutes of the Council Committee of the Whole held on March 4, 2026, as presented.

CARRIED UNANIMOUSLY

4.2 Minutes of Council Committee of the Whole held on March 11, 2026.

MOTION #2026-0074

Moved by Councillor Berlasty Council adopt minutes of the Council Committee of the Whole held on March 11, 2026, as presented.

CARRIED UNANIMOUSLY

4.3 Minutes of Regular Meeting of Council held on March 23, 2026.

MOTION #2026-0075

Moved by Councillor Wills Council adopt the minutes of the Regular Meeting of Council held March 23rd, 2026, as presented.

CARRIED UNANIMOUSLY

5. DELEGATIONS

5.1 Circular Materials - Blaire Gaalaas, Managing Director for Western Canada Ms. Gaalaas, via Zoom, introduced Council to Circular Materials, a not-for-profit organization focused on building enhanced recycling systems and improving recycling rates. Under the EPR (Extended Producer Responsibility) regulation, producers are 100% responsible for operating and funding the program. Circular Materials is collaborating with communities to transition their PPP (products, packaging and paper) collection services to EPR and to ensure a seamless transition for residents.

Initials

5.2 Beaverlodge RCMP - S/Sgt. Matthew Short
Brought Council up to date on the latest crime statistics and the goals for the coming year. S/Sgt. Short also addressed queries that Council had.

MOTION #2026-0076

Moved by Councillor Berlasty Council direct Administration to conduct a survey on what policing priorities Wembley residents would like to see from the R.C.M.P.

CARRIED UNANIMOUSLY

6. FINANCE

6.1 Property Tax Arrears Balance Only – Tax Trial Balance (Debit Balances)
Balances do not include prepayment or tax installment payment plan.

Trial Balance as of 2026-04-10 (Penalty included)

Current (2026)	\$0.00
1 Year (2025)	\$126,436.32
2 Years(2024)	\$32,595.85
3 Years (2023)	\$2,426.52
<u>Over 3 (2022)</u>	<u>\$0.00</u>
Outstanding	\$161,458.69

MOTION #2026-0077

Moved by Councillor Berlasty Council accept the Property Tax Trial Balance as of April 10, 2026 as information.

CARRIED UNANIMOUSLY

7. BYLAWS

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

11. NEW BUSINESS

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

12.3.1 National Public Works Week May 17-23, 2026 – Proclamation

MOTION #2026-0078

Moved by Councillor Wills Council direct the Mayor to proclaim May 17-23, 2026, as National Public Works Week.

CARRIED UNANIMOUSLY

12.4 FCSS Advisory Board

12.5 Grande Prairie Regional Emergency Partnership

12.6 Grande Prairie Regional Emergency Partnership Committee

12.7 Grande Prairie Regional Recreation Committee

12.8 Grande Prairie Regional Tourism

12.9 Grande Spirit Foundation

12.10 HR Committee

Initials

- 12.11 Wembley Healthy & Wellness Society (WHWS)
- 12.12 Helen E. Taylor Advisory School Council
- 12.13 ICF & IDP Steering Committee
- 12.14 Northern Alberta Elected Leaders
- 12.15 Parks and Recreation
- 12.16 Peace Airshed Zone Association (PAZA)
- 12.17 Peace Library System Board
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Water North Coalition
- 12.21 Wembley and District Agricultural Society
- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School
- 12.24 Wembley Public Library
- 12.25 West Grande Prairie County Regional Landfill
- 12.26 911 and Emergency Service
- 12.27 Bylaw Enforcement Services
 - 12.27.1 County of Grande Prairie No.1 Bylaw Enforcement Services Monthly Report – March 2026 - Town of Wembley Report.**
- 12.28 Beaverlodge RCMP Detachment
 - MOTION #2026-0079**
 - Moved by** Councillor Barendregt Council accept the above reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

14. NOTICE OF MOTION

15. COUNCIL REPORTS

- Councillor Skinner – attended ASHA Conference. (Alberta Seniors and Community Housing).

16. ROUND TABLE

- Councillor Barendregt – nothing to report.
- Councillor Ketchum – attended NAF meeting for Clinic. Also had a meeting with Minister LaGrange in Edmonton. Will also be setting up a meeting with Minister LaGrange, Bob Marshall and MLA Ron Wiebe. Also attended GPRTA meeting and National Tourist Week is coming up. And the grad banners are up.
- Councillor Wills – nothing to report.
- Councillor Skinner – nothing to report.
- Councillor Berlasty – says he’s hearing how busy the nurse practitioners are and if there was some way Council could show their appreciation.
- Mayor Peterson – nothing to report.
- CAO Zhang – Provincial Police bill came in with an increase of approximately \$7,000. Council to meet to discuss options, presented by CAO Zhang, as to where these monies are to come from. Councillor Wills also questioned if there were any resources available to seniors to assist with their property taxes.

Initials

17. CLOSED SESSION

18. ADJOURNMENT

MOTION #2026-0080

Moved by Councillor Berlasty Council adjourn at 8:29 p.m.

CARRIED UNANIMOUSLY

Original Signed

Mayor – Kelly Peterson

Original Signed

CAO – Noreen Zhang

Copy of Approved Minutes

Initials