

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta,  
held in the Wembley Municipal Office  
This 25th Day of August 2025.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:03 p.m.  
CAO Noreen Zhang  
Councillor Berlasty  
Councillor Ketchum  
Councillor Baker (via Zoom)  
Councillor Skinner

Regrets: Councillor Johnson  
Councillor Underwood

2. APPROVAL OF AGENDA

**MOTION #2025-0146**

**Moved by** Councillor Skinner Council approve the Agenda as presented.

**CARRIED UNANIMOUSLY**

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on July 14, 2025.

**MOTION #2025-0147**

**Moved by** Councillor Ketchum Council adopt the Minutes of the Regular Meeting of Council held on July 14, 2025, as presented.

**CARRIED UNANIMOUSLY**

3.2 Minutes of Council Committee of the Whole held on August 18th, 2025.

**NO QUORUM**

4. DELEGATIONS

5. FINANCE

5.1 Bank Financials for July 2025.

**MOTION #2025-0148**

**Moved by** Councillor Berlasty Council accept the bank financials for July 2025 for information.

**CARRIED UNANIMOUSLY**

6. PUBLIC HEARING

7. BYLAWS

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Initials

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

11. NEW BUSINESS

11.1 Grande Prairie Regional Emergency Partnership (GPREP) is preparing an application under the Intermunicipal Collaboration Stream of the Alberta Community Partnership (ACP) Grant Program.

**MOTION #2025-0149**

**Moved by** Councillor Baker Council approve the Town of Wembley's participation in the collaborative Volunteer Management Plan Project and support the Grande Prairie Regional Emergency Partnership's (GPREP) application for the Alberta Community Partnership (ACP) Grant under the Intermunicipal Collaboration Stream; and further, that the City of Grande Prairie be confirmed as the managing partner for the grant application and overall project administration.

**CARRIED UNANIMOUSLY**

11.2 Policy C1 - Council Remuneration and Travel Expenses - For Review

**MOTION #2025-0150**

**Moved by** Councillor Ketchum Council direct Administration to bring back to Council comparable remunerations, from other municipalities, as they pertain to Policy C1.

**CARRIED UNANIMOUSLY**

11.3 Procedural Bylaw – For Review

**MOTION #2025-0151**

**Moved by** Councillor Berlasty Council and Administration review the Procedural Bylaw.

**CARRIED UNANIMOUSLY**

11.4 Request for stop signs or speed bumps to be added at the 98 Avenue/100 Street intersection.

**MOTION #2025-0152**

**Moved by** Councillor Berlasty Council approve the request for stop signs or speed bumps be added at the 98 Avenue/100 Street intersection.

**CARRIED UNANIMOUSLY**

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

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Initials

12.3 Community and Protective Services Committee  
**12.3.1 Community and Protective Services Committee Meeting Minutes July 9th, 2025**

- 12.4 FCSS Advisory Board
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Recreation Committee
- 12.8 Grande Prairie Regional Tourism
- 12.9 Grande Spirit Foundation
- 12.10 HR Committee
- 12.11 Healthy Communities Committee
- 12.12 Helen E. Taylor Advisory School Council
- 12.13 ICF & IDP Steering Committee
- 12.14 Northern Alberta Elected Leaders
- 12.15 Parks and Recreation
- 12.16 Peace Airshed Zone Association (PAZA)
- 12.17 Peace Library System Board
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Water North Coalition
- 12.21 Wembley and District Agricultural Society
- 12.22 Wembley-Dimisdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School
- 12.24 Wembley Public Library
- 12.25 West Grande Prairie County Regional Landfill
- 12.26 911 and Emergency Service
- 12.27 Bylaw Enforcement Services

**12.27.1 County of Grande Prairie Bylaw Enforcement Services Report – July 2025**

- 12.28 Beaverlodge RCMP Detachment

**MOTION #2025-0153**

**Moved by** Councillor Berlasty Council accept the Committee reports as information.

**CARRIED UNANIMOUSLY**

13. CORRESPONDENCE

- 13.1 Town of Wembley Residential Fall Town Clean-up – September 12 & 13, 2025
- 13.2 Alberta Days 2025 Poster
- 13.3 2025 ABmunis Invitation to meet Minister Dan Williams

14. NOTICE OF MOTION

15. COUNCIL REPORTS

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Initials

16. ROUND TABLE

- Councillor Skinner – Daycare now open and very pleased with the whole process and end results.
- Councillor Baker – working on renos in new house.
- Councillor Ketchum – away on family vacation.
- Councillor Berlasty – welcomed 4<sup>th</sup> grandchild, a little boy.
- Mayor Peterson – went to Fall Fair, which was great. Also took part in G.P. Chamber of Commerce golf tournament.
- CAO Zhang – working on Intermunicipal Conference that is coming up September 4<sup>th</sup>.

17. CLOSED SESSION

17.1 Wembley Medical Clinic – FOIP Section 25 – Economic Interest

**MOTION #2025-0154**

**Moved by** Councillor Ketchum Council go into Closed Session – 8:05 p.m.

**CARRIED UNANIMOUSLY**

**MOTION #2025-0155**

**Moved by** Councillor Ketchum Council come out of Closed Session – 8:29 p.m.

**CARRIED UNANIMOUSLY**

**MOTION #2025-0156**

**Moved by** Councillor Ketchum Council proceed with the developing an agreement with the nurse practitioners to provide medical services at the Wembley Medical Clinic.

**CARRIED UNANIMOUSLY**

**MOTION #2025-0157**

**Moved by** Councillor Skinner Council direct Administration inform the other interested party in the Wembley Medical Clinic that Council has decided to go in a different direction.

**CARRIED UNANIMOUSLY**

**MOTION #2025-0158**

**Moved by** Councillor Berlasty Council that Administration pursue further discussions with the County of Grande Prairie in regards to the Wembley Medical Clinic.

**CARRIED UNANIMOUSLY**

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Initials

18. ADJOURNMENT

**MOTION #2025-0159**

**Moved by** Councillor Berlasty Council adjourn at 8:33 p.m.

**CARRIED UNANIMOUSLY**

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Mayor – Kelly Peterson

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CAO – Noreen Zhang