

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
This 23rd Day of June 2025.**

1. **CALL-TO-ORDER**

Present: Mayor Peterson called the meeting to order at 7:03 p.m.

CAO Noreen Zhang
Councillor Berlasty
Councillor Ketchum
Councillor Skinner

Regrets: Councillor Johnson
Councillor Underwood
Councillor Baker

2. **APPROVAL OF AGENDA**

MOTION #2025-0122

Moved by Councillor Skinner Council approve the Agenda with the addition of Item 11.3 – Lease Agreement - 1968682 Alberta Ltd.

CARRIED UNANIMOUSLY

3. **ADOPTION OF MINUTES**

3.1 Minutes of Regular Meeting of Council held on June 9, 2025.

MOTION #2025-0123

Moved by Councillor Ketchum Council adopt the Minutes of the Regular Meeting of Council held on June 9, 2025, as presented.

CARRIED UNANIMOUSLY

4. **DELEGATIONS**

4.1 Wembley Community Action Team

Discussion centered on Mr. Chris Turnmire and Ms. Lorna Nordhagen assisting Administration in setting up a Health Foundation or Society for the purpose of reopening a Health Clinic in the Town of Wembley.

MOTION #2025-0124

Moved by Councillor Berlasty Council approve Mr. Chris Turnmire and Ms. Lorna Nordhagen assisting Administration in setting up a Health Foundation or Society for the purpose of reopening a Health Clinic in the Town of Wembley.

CARRIED UNANIMOUSLY

Initials

MOTION #2025-0125

Moved by Councillor Ketchum Council give the Wembley Community Action Team Authority to pursue a comprehensive and community-centered approach to health and social support, in Wembley and surrounding area, in its desire to have medical services for its residents.

CARRIED UNANIMOUSLY

5. FINANCE

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

11. NEW BUSINESS

11.1 Development Permit Application 25.07 – Early Explorers Child Development Center

The Development Officer recommended resident parking only on road adjacent to the Early Explorers Child Development Centre at the following addresses: 9804 – 100 Street, 9812 – 100 Street and 9820 – 100 Street.

Councillor Skinner excused herself in her role as Councillor due to conflict of interest – 7:59 p.m. Returned to Councillor role – 8:10 p.m.

Tanya Skinner, Executive Director of Early Explorers Child Development Centre spoke of the day care's commitment to ensuring that parents/guardians dropping off children are mindful of the residents living across the street.

MOTION #2025-0126

Moved by Councillor Ketchum to table motion due to no quorum regarding the above.

CARRIED UNANIMOUSLY

11.2 Request for an Additional Dog (S. Kostiuck)

MOTION #2025-0127

Moved by Councillor Berlasty Council approve the 3rd dog and will be non-transferable to any other dog.

CARRIED UNANIMOUSLY

11.3 Lease Agreement – 1968682 Alberta Ltd.

MOTION #2025-0128

Initials

Moved by Councillor Skinner Council approve entering into a six (6) month Lease Agreement with 1968682 Alberta Ltd. while the Town of Wembley pursues opportunities in reopening the Wembley Medical Clinic.

CARRIED UNANIMOUSLY

12. REPORTS

- 12.1 Audit Committee
- 12.2 Community Futures
- 12.3 Community and Protective Services Committee
 - 12.3.1 Meeting Minutes June 11, 2025**
- 12.4 FCSS Advisory Board
 - 12.4.1 Meeting Minutes April 29, 2025**
- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Recreation Committee
- 12.8 Grande Prairie Regional Tourism
- 12.9 Grande Spirit Foundation
- 12.10 HR Committee
- 12.11 Healthy Communities Committee
- 12.12 Helen E. Taylor Advisory School Council
- 12.13 ICF & IDP Steering Committee
- 12.14 Northern Alberta Elected Leaders
- 12.15 Parks and Recreation
- 12.16 Peace Airshed Zone Association (PAZA)
- 12.17 Peace Library System Board
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Water North Coalition
- 12.21 Wembley and District Agricultural Society
 - 12.21.1 Wembley & District Agricultural Society Fall Fair 2025**
- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School
- 12.24 Wembley Public Library
- 12.25 West Grande Prairie County Regional Landfill
- 12.26 911 and Emergency Service
- 12.27 Bylaw Enforcement Services
- 12.28 Beaverlodge RCMP Detachment

MOTION #2025-0129

Moved by Councillor Ketchum Council accept the Committee reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

Initials

- 13.1 Request from Wembley Firefighters Association: July 1st for Canada Day; to have the street section in front of the firehall closed off for the use, and to borrow the dinosaurs from 8 a.m. to 3 p.m.

MOTION #2025-0130

Moved by Councillor Skinner Council approve the request from the Wembley Firefighters Association to have the street section in front of the Fire Hall closed off for the use, and to borrow the dinosaurs on July 1st for Canada Day from 8 a.m. to 3 p.m.

CARRIED UNANIMOUSLY

- 13.2 Proclamation - Alberta Development Officers Week September 23rd to September 26th, 2025

MOTION #2025-0131

Moved by Councillor Skinner Council proclaim Alberta Development Officers Week September 23rd to September 26th, 2025.

CARRIED UNANIMOUSLY

14. NOTICE OF MOTION

15. COUNCIL REPORTS

16. ROUND TABLE

- Councillor Berlasty
Recently joined WDACHS as a volunteer.
- Councillor Skinner
Attended UCP Townhall.
- Councillor Ketchum
Attended UCP Townhall and GPRTA meetings.
- Mayor Peterson
Attended Aquatera AGM and Shareholders meeting.
- CAO Zhang
Attended Aquatera meeting with Mayor Peterson.

17. CLOSED SESSION

- 17.1 Resident Concerns – Section 17 (Third Party Personal Privacy)

MOTION #2025-0132

Moved by Councillor Ketchum Council go into Closed Session – 8:37 p.m.

CARRIED UNANIMOUSLY

Initials

MOTION #2025-0133

Moved by Councillor Berlasty Council come out of Closed Session – 9:01 p.m.

CARRIED UNANIMOUSLY

18. ADJOURNMENT

MOTION #2025-0134

Moved by Councillor Berlasty Council adjourn at 9:01 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang

COPY of Approved Minutes