

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta,  
held in the Wembley Municipal Office  
this 24th Day of February 2025.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:01 p.m.  
CAO Noreen Zhang  
Councillor Berlasty  
Councillor Skinner  
Councillor Underwood (via Zoom)

Regrets: Councillor Ketchum  
Councillor Baker  
Councillor Johnson

2. APPROVAL OF AGENDA

**MOTION #2025-0040**

**Moved by** Councillor Berlasty Council approve the agenda as presented.

**CARRIED UNANIMOUSLY**

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on February 10, 2025.

**MOTION #2025-0041**

**Moved by** Councillor Skinner Council adopt the minutes of the Regular Meeting of Council held February 10, 2025.

**CARRIED UNANIMOUSLY**

4. DELEGATIONS

4.1 Wembley Citizens on Patrol

Sean McCullum brought Council up to date on his progress in establishing a Wembley Citizens on Patrol. Discussion also centered on Wembley enforcement bylaws.

4.2 R.C.M.P. – Beaverlodge Detachment

Sgt. Chris Power, Acting Detachment Commander, provided Council information regarding human resources, financial data, and crime statistics for the Beaverlodge Detachment for the quarter October – December 2024. Discussion also centered on upcoming programs and his commitment to the community for engagements.

5. FINANCE

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

  
Initials

10. OLD BUSINESS

11. NEW BUSINESS

11.1 NRED Grant Funding – Project Change of Scope

Discussion centered on changing the project scope from boulder park and dinosaur structures to development of strategic marketing and branding plan and way-finding structures to improve the Town's tourism attraction and economic development.

**MOTION #2025-0042**

**Moved by** Councillor Berlasty Council direct Administration to change the project scope from boulder park and dinosaur structures to development of strategic marketing and branding plan and way-finding structures to improve the Town's tourism attraction and economic development.

**CARRIED UNANIMOUSLY**

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

12.4 FCSS Advisory Board

**12.4.1. FCSS Meeting Minutes -January 2025**

2.5 Grande Prairie Regional Emergency Partnership

12.6 Grande Prairie Regional Emergency Partnership Committee

12.7 Grande Prairie Regional Recreation Committee

12.8 Grande Prairie Regional Tourism

12.9 Grande Spirit Foundation

**12.9.1 Grande Spirit Foundation will be celebrating their 65<sup>th</sup> Anniversary and there will be a big celebration June 28 at Muskoseepi Park.**

12.10 HR Committee

12.11 Healthy Communities Committee

12.12 Helen E. Taylor Advisory School Council

12.13 ICF & IDP Steering Committee

12.14 Northern Alberta Elected Leaders

12.15 Parks and Recreation

12.16 Peace Airshed Zone Association (PAZA)

12.17 Peace Library System Board

12.18 South Peace Physician Attraction & Retention Committee

12.19 Wapiti Area Synergy Group (WASP)

12.20 Water North Coalition

12.21 Wembley and District Agricultural Society

12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board

12.23 Wembley Elementary School

12.24 Wembley Public Library

12.25 West Grande Prairie County Regional Landfill

12.26 911 and Emergency Service

12.27 Bylaw Enforcement Services

12.28 Beaverlodge RCMP Detachment

**MOTION #2025-0043**

**Moved by** Councillor Skinner Council accept the Committee reports as information.

  
Initials

**CARRIED UNANIMOUSLY**

13. CORRESPONDENCE

13.1 2025 Minister's Awards for Municipal and Public Library Excellence Program

13.2 Municipal Affairs Minister McIver - Joint Use and Planning Agreement Extension

**MOTION #2025-0044**

**Moved by** Councillor Berlasty Council accept correspondence as information.

**CARRIED UNANIMOUSLY**

14. NOTICE OF MOTION

15. COUNCIL REPORTS

- Councillor Berlasty

Attended the "Growing the North" conference.

- Councillor Underwood

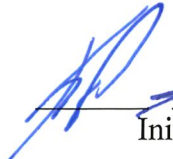
Attended Library meeting. Attended SPPARC meeting and a meeting with Dr. Candace Kuhn. At the SPPARC meeting Councillor Underwood suggested Wembley get a nurse practitioner and the idea was well received. Councillor Underwood will further research this. Councillor Underwood also mentioned that people may overlap in each other in gathering information regarding doctor retention. Mayor Peterson suggested that an internal committee consisting of three (3) Councillors could be formed to prevent this overlapping of information.

16. ROUND TABLE

- Councillor Berlasty – nothing to report.
- Councillor Underwood thanked Councillor Skinner for her presentation at the Passionate Heart event, which was well presented.
- Councillor Skinner  
Attended, and presented at the Passionate Heart event. The event was well attended.
- Mayor Peterson  
Informed Council on his process of trying to contact Dr. Crowe (Beaverlodge) to assist Wembley in next steps on hiring a doctor for the clinic. Also asked Administration to contact Legal to research how a Curfew Bylaw could be implemented in the Town of Wembley.
- CAO Zhang  
Looking at extending the yearly audit to another month. At the next Council meeting Administration will be asking Council to make a motion to inform Municipal Affairs the financial audit will be late, thereby avoiding being penalized for late submission. New staff member is adjusting very well and budget is coming up here in the next few months. Has also asked Public Works to submit the number of hours spent on organizations related to assisting them with their maintenance. These hours will be converted into a dollar value. Also asked a rep of the Grande Prairie Regional Tourism Association to ensure that when there are mentions of the Dinosaur Museum in their brochures to make sure it states the location is Wembley, and not City of Grande Prairie or near to Wembley.

17. CLOSED SESSION

18. ADJOURNMENT

  
Initials

MOTION #2025-0045

Moved by Councillor Underwood Council adjourn at 8:41 p.m.

CARRIED UNANIMOUSLY

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Mayor – Kelly Peterson

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CAO – Noreen Zhang

Copy of Approved Minutes