

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
This 9th Day of February 2026.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:02 p.m.

CAO Noreen Zhang
Councillor Berlasty
Councillor Ketchum
Councillor Skinner
Councillor Wills

Regrets: Councillor Barendregt
Councillor Baker

2. APPROVAL OF AGENDA

MOTION #2026-0031

Moved by Councillor Ketchum Council approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on January 26th. 2026.

MOTION #2026-0032

Moved by Councillor Wills Council adopt the minutes of the Regular Meeting of Council held January 26th, 2026, as presented.

CARRIED UNANIMOUSLY

3.2 Minutes of Council Committee of the Whole held on January 27, 2026.

MOTION #2026-0033

Moved by Councillor Ketchum Council adopt the minutes of the Council Committee of the Whole held on January 27, 2026, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 Depot Express/Plus I and Plus II Bottle Depots
Depot Express Mobile Bottle Drop-off - Nikki Arsenault, Manager
Were not in attendance and will be presenting at a future Council meeting.

5. FINANCE

5.1 Bank Financials for January 2026

MOTION #2026-0034

Moved by Councillor Berlasty Council accept the bank financials for January 2026 for information.

CARRIED UNANIMOUSLY

Initials

5.2 Property Taxes Trial Balance (Debit Balances without pre-authorized tax installment) as of February 5, 2026. Property Taxes' outstanding balance \$178,960.60, includes applied penalties.

Current (2026)	\$ 0.00
1 Year	\$129,698.22
2 Years	\$ 38,744.77
3 Years	\$ 10,517.61
Over 3	<u>\$ 0.00</u>
Outstanding:	\$ 178,960.60

MOTION #2026-0035

Moved by Councillor Skinner Council accept the above Property Taxes Trial Balance (Debit Balances without pre-authorized tax installment) as of February 5, 2026, as information.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

7. BYLAWS

7.1 Bylaw 775: Town of Wembley-Aquatera Utility Bylaw

A Bylaw for regulating and providing for the terms, conditions, rates, and charges for the supply and use of the Water and Wastewater Utilities provided by Aquatera Utilities Inc. in the Town of Wembley.

MOTION #2026-0036

Moved by Councillor Ketchum Council gives Bylaw 775 third and final reading.

CARRIED UNANIMOUSLY

Bylaw 775 was then read for the third and final time and passed.

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

11. NEW BUSINESS

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

12.4 FCSS Advisory Board

12.5 Grande Prairie Regional Emergency Partnership

12.6 Grande Prairie Regional Emergency Partnership Committee

12.7 Grande Prairie Regional Recreation Committee

12.8 Grande Prairie Regional Tourism

12.9 Grande Spirit Foundation

12.10 HR Committee

12.11 Wembley Healthy & Wellness Society (WHWS)

12.12 Helen E. Taylor Advisory School Council

Initials

- 12.13 ICF & IDP Steering Committee
- 12.14 Northern Alberta Elected Leaders
- 12.15 Parks and Recreation
- 12.16 Peace Airshed Zone Association (PAZA)
- 12.17 Peace Library System Board
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Water North Coalition
- 12.21 Wembley and District Agricultural Society
- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School
- 12.24 Wembley Public Library
- 12.25 West Grande Prairie County Regional Landfill
- 12.26 911 and Emergency Service
- 12.27 Bylaw Enforcement Services

**12.27.1. County of Grande Prairie Bylaw Enforcement Services January 2026
Town of Wembley Report**

- 12.28 Beaverlodge RCMP Detachment

MOTION #2026-0037

Moved by Councillor Berlasty Council accept the Committee reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

14. NOTICE OF MOTION

15. COUNCIL REPORTS

- Councillor Ketchum – attended Wembley Health and Wellness Society strategic planning on February 2. Met with community members from Crowsnest Pass municipality and shared information regarding the Wembley Clinic. Attended RHAP and SPARRC meetings February 19 plus Job Fair on March 19, 2026. Attended Planning 101.
- Mayor Peterson – attended West Grande Prairie County Regional Landfill meeting.

16. ROUND TABLE

- Councillor Skinner – will be attending the Passionate Hearts Awards. Busy with work. Attended Planning 101.
- Councillor Ketchum – Will also be attending Passionate Hearts Awards.
- Councillor Wills – nothing to report.
- Councillor Berlasty – attended Planning 101.
- Mayor Peterson – nothing to report.
- CAO Zhang – attended Wembley Health and Wellness Society strategic planning, Planning 101. Also present at meeting with community members from Crowsnest Pass municipality and shared information regarding the Wembley Clinic. Reminded Councillors about upcoming ABMunis and FCM Conferences and due to budget restraints recommends Council members considering one conference per Councillor.

Initials

There is also an upcoming municipal law seminar and if interested, please register. Still working on budget and reminded Councillors to continually update their calendars to ensure Administration is aware of their availability. Also received a call from Mr. Anderson, a local developer and landowner, who will be liquifying all his properties and would like Council to assist with spreading the word.

17. CLOSED SESSION

18. ADJOURNMENT

MOTION #2026-0038

Moved by Councillor Skinner Council adjourn at 7:51 p.m.

CARRIED UNANIMOUSLY

Original Signed

Mayor – Kelly Peterson

CAO – Noreen Zhang

COPY of Approved Minutes

Initials