

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
This 8th Day of September 2025.**

1. **CALL-TO-ORDER**

Present: Mayor Peterson called the meeting to order at 7:00 p.m.

CAO Noreen Zhang
Councillor Berlasty
Councillor Ketchum
Councillor Baker
Councillor Skinner

Regrets: Councillor Johnson
Councillor Underwood

2. **APPROVAL OF AGENDA**

MOTION #2025-0160

Moved by Councillor Berlasty Council approve the Agenda with the addition of Item 11.2 FCM and Item 17.2 Development Permit.

CARRIED UNANIMOUSLY

3. **ADOPTION OF MINUTES**

3.1 Minutes of Regular Meeting of Council held on August 25th, 2025.

MOTION #2025-0161

Moved by Councillor Skinner Council adopt the Minutes of the Regular Meeting of Council held on August 25, 2025, as presented.

CARRIED UNANIMOUSLY

4. **DELEGATIONS**

4.1 STARS Air Ambulance

Ms. Glenda Farnden, Sr. Municipal Relations Liaison, presented Council with the annual STARS update and thanked the Town of Wembley for their support over the years. A renewal of the Pledge Support for 2026 – 2029 in the amount of \$3,100/year was also proposed.

MOTION #2025-0162

Moved by Councillor Skinner Council approve the renewal of the Pledge Support in the amount of \$3,100/year for 2025 – 2029.

CARRIED UNANIMOUSLY

Initials

5. FINANCE

5.1 Bank Financials for August 2025.

MOTION #2025-0163

Moved by Councillor Baker Council accept the bank financials for August 2025 for information.

CARRIED UNANIMOUSLY

Council jumped to Item 17.1.

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

11. NEW BUSINESS

11.1 Notice of Nomination Day (*Local Authorities Act (Section 26)*) for the Town of Wembley.

MOTION # 2025-0166

Moved by Councillor Ketchum Council accept that Nomination Day is September 22nd, 2025, and that nominations for the election of candidates for Town of Wembley Council will be received at the Wembley Town Office beginning January 1st, 2025, and ending at 12:00 noon on September 22nd, 2025, Nomination Day.

CARRIED UNANIMOUSLY

11.2 FCM

The FCM's Green Municipal Fund (Growing Canada's Community Canopies Grant) states that it will contribute to the Town of Wembley's tree planting project 50% of the cost, which would include equipment.

MOTION #2025-0167

Moved by Councillor Berlasty Council agree to the 50% grant contribution by FCM for the tree planting project also known as Growing Canada's Community Canopies Grant.

CARRIED UNANIMOUSLY

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

12.4 FCSS Advisory Board

Initials

- 12.5 Grande Prairie Regional Emergency Partnership
- 12.6 Grande Prairie Regional Emergency Partnership Committee
- 12.7 Grande Prairie Regional Recreation Committee
- 12.8 Grande Prairie Regional Tourism
- 12.9 Grande Spirit Foundation

12.9.1 The Friends of the Grande Spirit Foundation Annual Harvest Dine & Dance Fundraising Event, October 4, 2025

- 12.10 HR Committee
- 12.11 Healthy Communities Committee
- 12.12 Helen E. Taylor Advisory School Council
- 12.13 ICF & IDP Steering Committee
- 12.14 Northern Alberta Elected Leaders
- 12.15 Parks and Recreation
- 12.16 Peace Airshed Zone Association (PAZA)
- 12.17 Peace Library System Board
- 12.18 South Peace Physician Attraction & Retention Committee
- 12.19 Wapiti Area Synergy Group (WASP)
- 12.20 Water North Coalition
- 12.21 Wembley and District Agricultural Society
- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School
- 12.24 Wembley Public Library
- 12.25 West Grande Prairie County Regional Landfill
- 12.26 911 and Emergency Service
- 12.27 Bylaw Enforcement Services
- 12.28 Beaverlodge RCMP Detachment

MOTION #2025-0168

Moved by Councillor Baker Council accept the Committee reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

- 13.1 Proclamation to Support National **Rail Safety Week** to be held from September 15 to 21, 2025.

MOTION #2025-0169

Moved by Councillor Berlasty Council proclaim to support National Rail Safety Week to be held from September 15 to 21, 2025.

CARRIED UNANIMOUSLY

14. NOTICE OF MOTION

15. COUNCIL REPORTS

- Councillor Baker
Working on house renovations.

Initials

- Councillor Skinner
Daycare update, 2/3 of registrations, 53 out of 74.
- Councillor Ketchum
Was interviewed by CBC, Town and Country News, and Athabasca University shared the CBC News in regard to the Wembley Clinic being run by nurse practitioners. This is supposedly the first time this has been done in Alberta.
- Councillor Berlasty
Thank you to administration for the successful Intermunicipal Meeting.
- Mayor Peterson
Thank you to Councillor Berlasty for taking over as facilitating the Intermunicipal Meeting at a very last-minute notice.
- CAO Zhang
Working on documents pertaining to the Clinic and the nurse practitioners. Mayor Peterson and CAO Zhang also met with the County Reeve and County CAO and updated them on the progress of the Clinic. The CAO and nurse practitioners will also be attending a County Council meeting to update County Council and address any queries they may have. Election is slowly moving forward and FCSS is assisting families and seniors in need. FCSS will also be putting on an outdoor dance fundraiser at the Sunset Park Gazebo on September 26, 2025. Service Canada will also be coming to Town Office to assist people with any documentations they may be having issues with or answer any questions.

16. ROUND TABLE

17. CLOSED SESSION

17.1. Wembley & District Agricultural Society – FOIP Section 25 – Economic Interest

MOTION #2025-0164

Moved by Councillor Baker Council go into Closed Session – 7:42 p.m.

CARRIED UNANIMOUSLY

MOTION #2025-0165

Moved by Councillor Ketchum Council come out of Closed Session – 8:31 p.m.

CARRIED UNANIMOUSLY

17.2 Development Permit

MOTION #2025-0170

Moved by Councillor Skinner Council go into Closed Session – 8:55 p.m.

CARRIED UNANIMOUSLY

Initials

MOTION #2025-0171

Moved by Councillor Berlasty Council come out of Closed Session – 8:58 p.m.

CARRIED UNANIMOUSLY

MOTION #2025-0172

Moved by Councillor Berlasty Council amend the Development Permit 25.02 and reissue a new development permit that only allows a home-based business without welding and powder coating on the property.

CARRIED UNANIMOUSLY

18. ADJOURNMENT

MOTION #2025-0173

Moved by Councillor Baker Council adjourn at 8:59 p.m.

CARRIED UNANIMOUSLY

Mayor – Kelly Peterson

CAO – Noreen Zhang