

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
this 12th Day of May 2025.**

1. **CALL-TO-ORDER**

Present: Mayor Peterson called the meeting to order at 7:01 p.m.

CAO Noreen Zhang
Councillor Berlasty
Councillor Ketchum
Councillor Skinner

Regrets: Councillor Baker
Councillor Johnson
Councillor Underwood

2. **APPROVAL OF AGENDA**

MOTION #2025-0095

Moved by Councillor Skinner Council approve the agenda with addition of Item 11.
Closed Session – HR Matter.

CARRIED UNANIMOUSLY

3. **ADOPTION OF MINUTES**

3.1 Minutes of Regular Meeting of Council held on April 28th, 2025.

MOTION #2025-0096

Moved by Councillor Ketchum Council adopt the Minutes of the Regular Meeting
of Council held on April 28, 2025.

CARRIED UNANIMOUSLY

4. **DELEGATIONS**

4.1 Northern Roots Lodge

Brian, Kathleen and Jason Bildson presented to Council their proposed new tourism lodge in the area and the programs they would be initiating. Council had some queries which Brian Bildson addressed, one which was about the economic impact on the Town of Wembley and surrounding communities.

4.2 GPREP – Grande Prairie Regional Emergency Partnership

Dan Lemieux, Chief Public & Protective Services Officer, City of Grande Prairie, introduced Jamie Hannaford as the new GPREP Manager. Mr. Hannaford gave Council a brief breakdown of his work history and answered queries that Council had.

Initials

5. FINANCE

5.1 Bank Financials for April 2025

MOTION #2025-0097

Moved by Councillor Berlasty Council accept the bank financials for April 2025 for information.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

11. NEW BUSINESS

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

12.3.1 Meeting Minutes April 9, 2025

12.4 FCSS Advisory Board

12.5 Grande Prairie Regional Emergency Partnership

12.6 Grande Prairie Regional Emergency Partnership Committee

12.7 Grande Prairie Regional Recreation Committee

12.8 Grande Prairie Regional Tourism

12.9 Grande Spirit Foundation

12.10 HR Committee

12.11 Healthy Communities Committee

12.12 Helen E. Taylor Advisory School Council

12.13 ICF & IDP Steering Committee

12.14 Northern Alberta Elected Leaders

12.15 Parks and Recreation

12.16 Peace Airshed Zone Association (PAZA)

12.17 Peace Library System Board

12.18 South Peace Physician Attraction & Retention Committee

12.19 Wapiti Area Synergy Group (WASP)

12.20 Water North Coalition

12.21 Wembley and District Agricultural Society

12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board

12.23 Wembley Elementary School

12.24 Wembley Public Library

Initials

12.25 West Grande Prairie County Regional Landfill

12.26 911 and Emergency Service

12.27 Bylaw Enforcement Services

12.27.1 County of Grande Prairie By-Law Enforcement April 2025 Report

12.28 Beaverlodge RCMP Detachment

MOTION #2025-0098

Moved by Councillor Ketchum Council accept the Committee reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

13.1 2025 Seniors' Week Declaration - June 2 – 8, 2025

MOTION #2025-0099

Moved by Councillor Skinner Council direct the Mayor to declare June 2 – 8, 2025 as Seniors' Week.

CARRIED UNANIMOUSLY

13.2 Town of Sexsmith 2025 Chautauqua Day Parade - June 7, 2025. Invitation to dignitaries to participate in the parade.

14. NOTICE OF MOTION

15. COUNCIL REPORTS

- Councillor Berlasty
Attended Community Futures Committee meeting.
- Councillor Ketchum
Attended Library meeting and summer programs were discussed. Attended Ag Fair meeting, AB Munis, and FCSS Conference in Grande Cache.
- Councillor Skinner
Attended Mother's Day brunch put on by the Ag Society, all tickets were sold and it was an amazing event.
- CAO Zhang
Will be attending the Canadian Association of Municipal Administrators and will be away from May 26 to May 30. Christina Ketchum will be the designated Acting CAO during this time.

16. ROUND TABLE

17. CLOSED SESSION

17.1 HR Matter – Section 17 (FOIP)

MOTION #2025-0100

Moved by Councillor Ketchum Council go into Closed Session – 7:54 p.m.

CARRIED UNANIMOUSLY

MOTION #2025-0101

Initials

Moved by Councillor Berlasty Council come out of Closed Session – 8:41 p.m.

CARRIED UNANIMOUSLY

18. ADJOURNMENT

MOTION #2025-0102

Moved by Councillor Berlasty Council adjourn at 8:43 p.m.

CARRIED UNANIMOUSLY

Mayor – Kelly Peterson

CAO – Noreen Zhang