

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
This 27th Day of October 2025.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:02 p.m.

CAO Noreen Zhang
Councillor Berlasty
Councillor Ketchum
Councillor Baker
Councillor Skinner
Councillor Wills
Councillor Barendregt

2. APPROVAL OF AGENDA

MOTION #2025-0209

Moved by Councillor Skinner Council approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on October 14th, 2025.

MOTION #2025-0210

Moved by Councillor Baker Council adopt the minutes of the Regular Meeting of Council held October 14th, 2025, as presented.

CARRIED UNANIMOUSLY

3.2 Minutes of Special Meeting of Council held on October 23rd, 2025.

MOTION #2025-0211

Moved by Councillor Ketchum Council adopt the minutes of the Special Meeting of Council held on October 23rd, 2025, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

5. FINANCE

6. PUBLIC HEARING

7. BYLAWS

7.1 Bylaw 755 – Procedural Bylaw

MOTION #2025-0212

Moved by Councillor Ketchum Council give first reading to Bylaw 755, being the Procedural Bylaw, with the proposed changes.

CARRIED UNANIMOUSLY

Bylaw 755 was then read for the first time.

Initials

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

11. NEW BUSINESS

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

12.4 FCSS Advisory Board

12.4.1 Minutes of August 26, 2025, meeting.

12.5 Grande Prairie Regional Emergency Partnership

12.6 Grande Prairie Regional Emergency Partnership Committee

12.7 Grande Prairie Regional Recreation Committee

12.8 Grande Prairie Regional Tourism

12.9 Grande Spirit Foundation

12.10 HR Committee

12.11 Healthy Communities Committee

12.12 Helen E. Taylor Advisory School Council

12.13 ICF & IDP Steering Committee

12.14 Northern Alberta Elected Leaders

12.15 Parks and Recreation

12.16 Peace Airshed Zone Association (PAZA)

12.17 Peace Library System Board

12.18 South Peace Physician Attraction & Retention Committee

12.19 Wapiti Area Synergy Group (WASP)

12.20 Water North Coalition

12.21 Wembley and District Agricultural Society

12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board

12.23 Wembley Elementary School

12.24 Wembley Public Library

12.25 West Grande Prairie County Regional Landfill

12.26 911 and Emergency Service

12.27 Bylaw Enforcement Services

12.28 Beaverlodge RCMP Detachment

MOTION #2025-0213

Moved by Councillor Wills Council accepts the Committee reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

13.1. Council 2025 Christmas Card Contest

MOTION #2025-0214

Moved by Councillor Berlasty Council accept correspondence as information.

CARRIED UNANIMOUSLY

Initials

14. NOTICE OF MOTION

15. COUNCIL REPORTS

- Councillor Ketchum – attended FCSS meeting: Discussions centered on upcoming projects, programs and events. Several calls regarding counselling due to economic stress. Attended the Library Conference: Different programs were proposed for the community.
- Mayor Peterson – attended Regional Landfill meeting with CAO Zhang.
- Councillor Skinner – attended Grande Spirit Foundation meeting.

16. ROUND TABLE

- CAO Zhang
Welcomed new and returning Councillors. Administration is starting to work on budget, and the plan is to have the interim budget done by December. The landfill rates for the Town of Wembley will also go up by \$5,000 for next year. County has involved the Town in a Regional Economic Study and CAO Zhang will notify Council when their input will be required. The Grand Re-Opening of the Wembley Clinic is scheduled for November 7th, 2025.
- Councillor Wills
Focus on positive communications and excited to grow and learn.
- Councillor Baker
Glad to be back. Skeleton Crawl was a success.
- Councillor Barendregt
Can be a little brash and has no problem with having it pointed out to him.
- Councillor Skinner
Gearing up for Halloween, Skeleton Crawl was a great event and Daycare participated in it. Great to be back.
- Councillor Berlasty
Glad to be back and welcomed the new members of the Council. Looking forward to the next four years.
- Councillor Ketchum
Good to have new people on Council. Everyone brings something of value to the table.
- Mayor Peterson
Agrees with everything Councillors have said. Welcomed new Councillors and thanked returning Councillors for their past service and work.

17. CLOSED SESSION

18. ADJOURNMENT

MOTION #2025-0215

Moved by Councillor Ketchum Council adjourn at 8:11 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang