

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
This 12th Day of January 2026.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:01 p.m.

CAO Noreen Zhang
Councillor Berlasty
Councillor Skinner
Councillor Wills
Councillor Barendregt

Regrets: Councillor Ketchum
Councillor Baker

2. APPROVAL OF AGENDA

MOTION #2026-0001

Moved by Councillor Berlasty Council approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on December 15th, 2025.

MOTION #2026-0002

Moved by Councillor Barendregt Council adopt the minutes of the Regular Meeting of Council held December 15th, 2025, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

5. FINANCE

5.1 Bank Financials for December 2025.

MOTION #2026-0003

Moved by Councillor Barendregt Council accept the bank financials for December 2025 for information.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

7. BYLAWS

7.1 Bylaw 753: Fire and Emergency Services Bylaw

A Bylaw of the Town of Wembley in the Province of Alberta for the Purpose of Establishing Fire and Emergency Services.

MOTION #2026-0004

Moved by Councillor Skinner Council give third and final reading to Bylaw 753.

CARRIED UNANIMOUSLY

Bylaw 753 was then read for the third and final time and passed.

Initials

7.2 Bylaw 776: Municipal Borrowing Bylaw

MOTION #2026-0005

Moved by Councillor Skinner Council give first reading to Bylaw 776, being the Municipal Borrowing Bylaw.

CARRIED UNANIMOUSLY

Bylaw 776 was then read for the first time.

MOTION #2026-0006

Moved by Councillor Wills Council give second reading to Bylaw 776.

CARRIED UNANIMOUSLY

Bylaw 776 was then read for the second time.

MOTION #2026-0007

Moved by Councillor Berlasty Council gave third reading of Bylaw 776 at this meeting.

CARRIED UNANIMOUSLY

MOTION #2026-0008

Moved by Councillor Barendregt Council give third and final reading to Bylaw 776.

CARRIED UNANIMOUSLY

Bylaw 776 was then read for the third time and finally passed.

8. POLICIES

9. CAO REPORT

9.1 Mobile Recycling Depot in Wembley

- Administration is currently in conversation with Recycle Plus in regard to bringing a mobile recycling depot for the community. This initiative is zero cost to the Town and will provide a much-needed service for the community.

9.2 Snow Removal Efforts

- Public Works has been hard at work in ensuring they are on top of the Town's snow removal efforts.

9.3 ABMunis Spring Caucus – March 25 and 26, 2026

- Administration is recommending that Council members for the Wellness Committee attend this spring caucus to continue the advocacy for the medical clinic and nurse practitioners' program.

MOTION #2026-0009

Moved by Councillor Berlasty Council accept CAO report as presented.

CARRIED UNANIMOUSLY

10. OLD BUSINESS

11. NEW BUSINESS

11.1 CAO's 2026 Vacation Days

Initials

MOTION #2026-0010

Moved by Councillor Wills Council accept the CAO's Vacation Request as presented.

CARRIED UNANIMOUSLY

11.2 Bylaw Enforcement Consideration

MOTION #2026-0011

Moved by Councillor Berlasty Council direct Administration to research the total cost of hiring a part-time bylaw enforcement officer.

CARRIED UNANIMOUSLY

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

12.4 FCSS Advisory Board

12.5 Grande Prairie Regional Emergency Partnership

12.6 Grande Prairie Regional Emergency Partnership Committee

12.6.1 GPREP Regional Emergency Committee Minutes – March 26, 2025

12.6.2 GPREP Regional Emergency Special Committee Meeting Minutes – June 27, 2025

12.6.3 GPREP Memorandum of Understanding – Pembina

MOTION #2026-0012

Moved by Councillor Barendregt Council approve the signing of the Pembina Pipeline Corporation Memorandum of Understanding for Operational Aid.

CARRIED UNANIMOUSLY

12.7 Grande Prairie Regional Recreation Committee

12.8 Grande Prairie Regional Tourism

12.9 Grande Spirit Foundation

12.10 HR Committee

12.11 Healthy Communities Committee

12.12 Helen E. Taylor Advisory School Council

12.13 ICF & IDP Steering Committee

12.14 Northern Alberta Elected Leaders

12.15 Parks and Recreation

12.16 Peace Airshed Zone Association (PAZA)

12.17 Peace Library System Board

12.18 South Peace Physician Attraction & Retention Committee

12.19 Wapiti Area Synergy Group (WASP)

12.20 Water North Coalition

12.21 Wembley and District Agricultural Society

12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board

12.23 Wembley Elementary School

12.24 Wembley Public Library

Initials

12.24.1 *Town of Wembley Library Board needs a resolution for the two Town of Wembley Council members appointed at the Town of Wembley Council's Organizational meeting held on October 27, 2025, as their representative on the Town of Wembley Library Board with the specified term stated.*

MOTION #2026-0013

Moved by Councillor Barendregt Council appoints the following individuals to the Town of Wembley Library Board for the specified term:

Rebecca Ketchum – term start on October 27, 2025, term expiry on October 26, 2026.

Shaun Baker – term start on October 27, 2025, term expiry on October 26, 2026.

CARRIED UNANIMOUS

12.25 West Grande Prairie County Regional Landfill

12.26 911 and Emergency Service

12.27 Bylaw Enforcement Services

12.27.1 *County of Grande Prairie No.1 Bylaw December 2025 Enforcement Report*

12.28 Beaverlodge RCMP Detachment

MOTION #2026-0014

Moved by Councillor Berlasty Council accept the Committee reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

13.1 Municipal Affairs Newsletter – December 2025

14. NOTICE OF MOTION

15. COUNCIL REPORTS

16. ROUND TABLE

- Councillor Wills

Queried if moose has been located yet as has a concern regarding children going to school. Fish & Wildlife has been notified. No longer with Wembley Ag Society.

- Councillor Berlasty

Did Strategic Planning at Community Futures meeting.

- Councillor Skinner

Was assigned to the Grande Spirit Foundation Building Committee.

- Councillor Barendregt

Has upcoming meetings with developers.

- Mayor Peterson

Nothing to report.

- CAO Zhang

Attended training for Elected Officials for Emergency Planning. Councillors should look at attending a number of conferences, especially any that pertain to the Committees they are on. CAO Zhang will be including your conference requests in the 2026 budget.

Initials

The Wellness Committee met in December 2025 as well as the beginning of the year. Now that the Society is up and running, CAO Zhang will be slowly stepping back from her role as Administrator. There has been interest expressed from the Provincial Government in the route Wembley took to re-open the Clinic with nurse practitioners. FCM and ABMunis Conventions will be in Edmonton this year and it is recommended Councillors attended these two conventions. The CCW meeting has been moved to January 21, 2026.

17. CLOSED SESSION

- 17.1 Wembley & District Agricultural Society – Arena
Access to Information Act - Section 30 (Economic interests)

MOTION #2026-0015

Moved by Councillor Berlasty Council move into Closed Session – 8:28 p.m.

CARRIED UNANIMOUSLY

MOTION #2026-0016

Moved by Councillor Skinner Council come out of Closed Session – 8:59 p.m.

CARRIED UNANIMOUSLY

18. ADJOURNMENT

MOTION #2026-0017

Moved by Councillor Skinner Council adjourn at 9:09 p.m.

CARRIED UNANIMOUSLY

(SIGNED)

Mayor – Kelly Peterson

(SIGNED)

CAO – Noreen Zhang

Initials