

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Wembley, in the Province of Alberta,  
held in the Wembley Municipal Office  
This 23rd Day of March 2026.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:00 p.m.

CAO Noreen Zhang  
Councillor Berlasty  
Councillor Ketchum  
Councillor Barendregt  
Councillor Wills  
Councillor Skinner  
Councillor Baker (via Zoom)

2. APPROVAL OF AGENDA

**MOTION #2026-0061**

**Moved by** Councillor Barendregt Council approve the Agenda as presented.

**CARRIED UNANIMOUSLY**

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on March 9th, 2026.

**MOTION #2026-0062**

**Moved by** Councillor Berlasty Council adopt the minutes of the Regular Meeting of Council held March 9th, 2026, as presented.

**CARRIED UNANIMOUSLY**

4. DELEGATIONS

5. FINANCE

6. PUBLIC HEARING

7. BYLAWS

7.1 Bylaw 733-D – Amendment to Land Use Bylaw 733

A By-Law to amend Section 3.11, Highway Commercial District (CH), By-Law No. 733 as follows:

That Section 3.11.2.d. Rear Yard (Minimum), be amended by deleting “6.1 m (20 ft)” and replacing with “4.0 m (13.3 ft)”.

**MOTION #2026-0063**

**Moved by** Councillor Ketchum Council give Bylaw 733-D first reading at this meeting and schedule a Public Hearing for April 13, 2026.

**CARRIED UNANIMOUSLY**

Bylaw 733-D was then read for the first time.

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Initials

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

11. NEW BUSINESS

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

12.4 FCSS Advisory Board

**12.4.1 Request For Proclamation for National Volunteer Week : Ignite Volunteerism - A Year-Long Nation Building Celebration, April 19<sup>th</sup> to 25<sup>th</sup>, 2026.**

**MOTION #2026-0064**

**Moved by** Councillor Skinner Council direct the Mayor to proclaim April 19<sup>th</sup> to 25<sup>th</sup>, 2026 as National Volunteer Week in the Town of Wembley.

**CARRIED UNANIMOUSLY**

12.5 Grande Prairie Regional Emergency Partnership

12.6 Grande Prairie Regional Emergency Partnership Committee

12.7 Grande Prairie Regional Recreation Committee

12.8 Grande Prairie Regional Tourism

12.9 Grande Spirit Foundation

12.10 HR Committee

12.11 Wembley Healthy & Wellness Society (WHWS)

12.12 Helen E. Taylor Advisory School Council

12.13 ICF & IDP Steering Committee

12.14 Northern Alberta Elected Leaders

12.15 Parks and Recreation

**12.15.1 2026 Spring "What's Up Wembley" – March 25, 2026**

**12.15.2 2026 Spring Sport Registration – Soccer, T-Ball, and Ball Hockey**

12.16 Peace Airshed Zone Association (PAZA)

12.17 Peace Library System Board

12.18 South Peace Physician Attraction & Retention Committee

12.19 Wapiti Area Synergy Group (WASP)

12.20 Water North Coalition

12.21 Wembley and District Agricultural Society

12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board

12.23 Wembley Elementary School

12.24 Wembley Public Library

12.25 West Grande Prairie County Regional Landfill

12.26 911 and Emergency Service

12.27 Bylaw Enforcement Services

12.28 Beaverlodge RCMP Detachment

13. CORRESPONDENCE

- 13.1 Canadian History Ehx - Telling Your Story: A Community History Video Partnership  
13.2 Wembley Snowmobile Club – Thank You for the Poker Rally Support held on February 21, 2026.

**MOTION #2026-0065**

**Moved by** Councillor Barendregt Council accept the above correspondence as information.

**CARRIED UNANIMOUSLY**

14. NOTICE OF MOTION

15. COUNCIL REPORTS

- Councillor Ketchum: attended SPARRC, and RhPAP Student Event.

16. ROUND TABLE

- Councillor Baker – will be attending Sports Excellence Awards on behalf of the Mayor and the Town of Wembley, and also be attending “What’s Up Wembley”.
- Councillor Skinner – attended Grande Spirit Foundation meeting and will be attending “What’s Up Wembley” on behalf of the Daycare.
- Councillor Wills – nothing to report.
- Councillor Berlasty – will be attending “What’s Up Wembley”.
- Councillor Barendregt – nothing to report.
- Councillor Ketchum – will be attending ABMuni on Wednesday.
- Mayor Peterson – attended the County’s Fire Graduates and Emergency Service Excellence Awards ceremony. Will also be attending “What’s Up Wembley”.
- CAO Zhang – reminded Council about the Seniors’ Tea coming up in June, looking for volunteer Councillors. Tim, from Bloom, apologized for the delay in setting up the workshop. Councillors to let CAO Zhang know what days would work for them. Reviewing budget.

17. CLOSED SESSION

18. ADJOURNMENT

**MOTION #2026-0066**

**Moved by** Councillor Barendregt Council adjourn at 7:47 p.m.

**CARRIED UNANIMOUSLY**

*Original signed*

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Mayor – Kelly Peterson

*Original Signed*

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CAO – Noreen Zhang

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Initials