

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
This 24th Day of November 2025.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:06 p.m.

CAO Noreen Zhang
Councillor Berlasty
Councillor Baker
Councillor Skinner
Councillor Wills
Councillor Barendregt

Regrets: Councillor Ketchum

2. APPROVAL OF AGENDA

MOTION #2025-0216

Moved by Councillor Berlasty Council approve the Agenda with the addition of Item 11.4 Grande Prairie Regional Tourist Association NRED funding application.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Organizational Meeting held on October 27th, 2025.

MOTION #2025-0217

Moved by Councillor Baker Council adopt the minutes of the Organizational Meeting held October 27th, 2025, as presented.

CARRIED UNANIMOUSLY

3.2 Minutes of Regular Meeting of Council held on October 27th, 2025.

MOTION #2025-0218

Moved by Councillor Skinner Council adopt the minutes of the Regular Meeting of Council held October 27th, 2025, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

4.1 Grande Prairie Rural Detachment - Beaverlodge

S/Sgt. Matthew Short brought Council up to date on the area the Rural Detachment covers, the number of staff members, working on enhanced road safety and their commitment to community engagement.

MOTION #2025-0219

Moved by Councillor Barendregt Council move Closed Session Item 17.1 to Delegations 4.2.

CARRIED UNANIMOUSLY

Initials

- 4.2 Wembley & District Agricultural Society – Arena
Access to Information Act - Section 30 (Economic interests)
Councillor Wills excused herself due to conflict of interest.

MOTION #2025-0220

Moved by Councillor Berlasty Council go into Closed Session. - 7:43 p.m.

CARRIED UNANIMOUSLY

MOTION #2025-0221

Moved by Councillor Berlasty Council come out of Closed Session – 9:05 p.m.

CARRIED UNANIMOUSLY

Councillor Wills returned to Council Chambers at 9:06 p.m.

5. FINANCE

- 5.1 Bank Financials for October 2025

MOTION #2025-0222

Moved by Councillor Baker Administration include outstanding property taxes on the monthly Financial Report.

CARRIED UNANIMOUSLY

MOTION #2025-0223

Moved by Councillor Barendregt Council accept the bank financials for October 2025 for information.

CARRIED UNANIMOUSLY

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

10. OLD BUSINESS

- 10.1 Extended Producer Responsibility – CAO Zhang - Verbal Report

MOTION #2025-0224

Moved by Councillor Barendregt Council direct Administration to inform the Province that the Town of Wembley will be opting out of the Extended Producer Responsibility program.

CARRIED UNANIMOUSLY

Councillor Barendregt briefly left Council Chambers 9:12 p.m. to 9:14 p.m.

11. NEW BUSINESS

- 11.1 Town Weed Inspecting Services Agreement between the County of Grande Prairie and Town of Wembley.

MOTION #2025-0225

Moved by Councillor Wills Council approves the Weed Inspecting Services Agreement between the County of Grande Prairie and Town of Wembley.

CARRIED UNANIMOUSLY

Initials

11.2 Closure of Northwestern Polytechnic Fairview.

MOTION #2025-0226

Moved by Councillor Wills Council direct Administration submit a Letter of Support to the Town of Fairview regarding their attempt to keep the Northwest Polytechnic's satellite Fairview campus open.

CARRIED UNANIMOUSLY

11.3 Alberta Community Partnership (ACP) Intermunicipal Collaboration Grant Application for a Development Study.

MOTION #2025-0227

Moved by Councillor Barendregt Council authorize the Town of Wembley to partner with the Town of Beaverlodge on an ACP grant application for a Development Study, with the Town of Wembley as the lead managing partner.

CARRIED UNANIMOUSLY

11.4 Letter of Support for GPRTA (Grande Prairie Regional Tourist Association) NRED Funding Application

MOTION #2025-0228

Moved by Councillor Berlasty Council direct Administration write a Letter of Support to the Ministry of Jobs, Economy, Trade and Immigration stating the Town of Wembley's support of the GPRTA's application to the Northern and Regional Economic Development (NRED) Program.

CARRIED UNANIMOUSLY

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

12.4 FCSS Advisory Board

12.5 Grande Prairie Regional Emergency Partnership

12.6 Grande Prairie Regional Emergency Partnership Committee

12.7 Grande Prairie Regional Recreation Committee

12.8 Grande Prairie Regional Tourism

12.9 Grande Spirit Foundation

12.10 HR Committee

12.11 Healthy Communities Committee

12.12 Helen E. Taylor Advisory School Council

12.13 ICF & IDP Steering Committee

12.14 Northern Alberta Elected Leaders

**12.14.1 Information Shared Regarding News Release October 29, 2025,
Grande Prairie Northwestern Polytechnic.**

12.15 Parks and Recreation

12.16 Peace Airshed Zone Association (PAZA)

12.17 Peace Library System Board

12.18 South Peace Physician Attraction & Retention Committee

12.19 Wapiti Area Synergy Group (WASP)

12.20 Water North Coalition

Initials

- 12.21 Wembley and District Agricultural Society
12.21.1 Community Christmas Party – December 6th, 2025
- 12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board
- 12.23 Wembley Elementary School
- 12.24 Wembley Public Library
- 12.25 West Grande Prairie County Regional Landfill
- 12.26 911 and Emergency Service
- 12.27 Bylaw Enforcement Services
12.27.1 County of Grande Prairie No.1 Bylaw October 2025 Enforcement Report
- 12.28 Beaverlodge RCMP Detachment
12.28.1 Q2 2025-26 Community Letter Wembley.
12.28.2 Q2 2025-26 Beaverlodge Provincial Community Report.
12.28.3 Beaverlodge Q2 Provincial Crime Statistics.
- MOTION #2025-0229**
Moved by Councillor Baker Council accept the Committee reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

- 13.1 Letter of congratulations to the Town of Wembley Mayor and Councillors from Dan Williams, ECA Minister of Municipal Affairs.
- 13.2 Letter from the MD of Fairview regarding the closure of the Northwestern Polytechnic Fairview College - To the Minister.
- 13.3 Council 2025 Christmas Card: 3rd, 2nd, and 1st Place.
- 13.4 Maskwa Medical Center Municipal District of Lesser Slave River No.124 Letter of Support October 17, 2025.
- 13.5 Letter of congratulation to the Town of Wembley Council from Ovintiv Canada ULC Kim Williams, Vice-President & GM Canadian Operations.
MOTION #2025-0230
Moved by Councillor Wills Council accept the above correspondence as information.

CARRIED UNANIMOUSLY

14. NOTICE OF MOTION

15. COUNCIL REPORTS

- Councillor Skinner – attended first HET school meeting, good turnout.
- Councillor Wills – attended Wembley Elementary School meeting. Subjects touched on were financials and assessments of student levels. Lots of great information.

16. ROUND TABLE

- Councillor Barendregt – likes the attitude/energy of Council.
- Councillor Skinner – nothing to report.
- Councillor Baker – apologized for missing two days of Council's strategic planning.

Initials

- Councillor Wills – nothing to report.
- Councillor Berlasty – nothing to report. Queried if rules had been sent out yet for Christmas Light Contest. The rules might have to be changed to give more people an opportunity to win.
- Mayor Peterson – was interviewed by CBC regarding the Wembley Clinic.
- CAO Zhang – informed Council of outstanding property taxes. Reminded Council of Aquatera year-end meeting on November 25, 2025. Councillor Barendregt and CAO Zhang, on behalf of the Town, took part in an Economic Development Study. Councillor Skinner was also there on behalf of the Early Explorer Daycare. There will also be a Assessment 101 training for Council on November 26, 2025, in Town Office. A little behind on budgeting and budget figures will be addressed at next CCW on December 3, 2025. There will also be a few recycling days after Christmas for disposal of wrapping paper, etc. Survey is currently in the works regarding the grass bin. This will be addressed soon.

17. CLOSED SESSION

- 17.1 Wembley & District Agricultural Society – Arena
 Access to Information Act - Section 30 (Economic interests)
Moved to Delegations 4.2

18. ADJOURNMENT

MOTION #2025-0231

Moved by Councillor Baker Council adjourn at 9:56 p.m.

CARRIED UNANIMOUSLY

 Mayor – Kelly Peterson

 CAO – Noreen Zhang

ORIGINAL Minutes – SIGNED

 Initials