

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Wembley, in the Province of Alberta,
held in the Wembley Municipal Office
This 22nd Day of September 2025.**

1. CALL-TO-ORDER

Present: Mayor Peterson called the meeting to order at 7:05 p.m.

CAO Noreen Zhang
Councillor Berlasty
Councillor Ketchum
Councillor Baker (arr. 7:25 p.m.)
Councillor Skinner

Regrets: Councillor Johnson
Councillor Underwood

2. APPROVAL OF AGENDA

MOTION #2025-0174

Moved by Councillor Ketchum Council approve the Agenda as presented.

CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

3.1 Minutes of Regular Meeting of Council held on September 8, 2025.

MOTION #2025-0175

Moved by Councillor Berlasty Council adopt the Minutes of the Regular Meeting of Council held on September 8, 2025, as presented.

CARRIED UNANIMOUSLY

4. DELEGATIONS

5. FINANCE

6. PUBLIC HEARING

7. BYLAWS

8. POLICIES

9. CAO REPORT

9.1 Wembley Medical Clinic Survey 2025 Results

The result of the survey for the clinic was completed by 354 respondents. The responses support the need for a clinic in the Town and other resources or services that respondents would like to see added.

9.2 Capital Projects for 2025

Capital projects planned for 2025 have been completed and only additions of stop signs in areas not originally approved in the earlier part of the year are still on the Public Works work plan for completion this year.

Initials

9.3 Nominations for 2025 Municipal Election
We currently have 1 nomination for the position of Mayor and 3 nominations for the position of Councillor as of September 18, 2025.

MOTION #2025-0176

Moved by Councillor Ketchum Council accept the CAO report as information.

CARRIED UNANIMOUSLY

10. OLD BUSINESS

11. NEW BUSINESS

11.1 Additional equipment required for the Wembley Medical Clinic.

MOTION #2025-0177

Moved by Councillor Ketchum Council purchase the additional equipment for the Wembley Medical Clinic, in the amount of \$1,300, out of the approved 2025 budget.

CARRIED UNANIMOUSLY

12. REPORTS

12.1 Audit Committee

12.2 Community Futures

12.3 Community and Protective Services Committee

12.3.1 Meeting Minutes September 10, 2025

MOTION #2025-0178

Moved by Councillor Ketchum Council approve the installation of flashing crosswalk lights at the skate park.

CARRIED UNANIMOUSLY

12.4 FCSS Advisory Board

12.5 Grande Prairie Regional Emergency Partnership

12.6 Grande Prairie Regional Emergency Partnership Committee

12.7 Grande Prairie Regional Recreation Committee

12.8 Grande Prairie Regional Tourism

12.9 Grande Spirit Foundation

12.10 HR Committee

12.11 Healthy Communities Committee

12.12 Helen E. Taylor Advisory School Council

12.13 ICF & IDP Steering Committee

12.14 Northern Alberta Elected Leaders

12.15 Parks and Recreation

12.16 Peace Airshed Zone Association (PAZA)

12.17 Peace Library System Board

12.18 South Peace Physician Attraction & Retention Committee

12.19 Wapiti Area Synergy Group (WASP)

12.20 Water North Coalition

12.21 Wembley and District Agricultural Society

12.22 Wembley-Dimsdale-Saskatoon Lake Recreation Board

12.23 Wembley Elementary School

12.24 Wembley Public Library

Initials

- 12.25 West Grande Prairie County Regional Landfill
12.26 911 and Emergency Service
12.27 Bylaw Enforcement Services
12.27.1 County of Grande Prairie Bylaw Enforcement Services – Town of Wembley Report August 2025
12.28 Beaverlodge RCMP Detachment
MOTION #2025-0179
Moved by Councillor Berlasty Council accept the Committee reports as information.

CARRIED UNANIMOUSLY

13. CORRESPONDENCE

14. NOTICE OF MOTION

15. COUNCIL REPORTS

16. ROUND TABLE

- Councillor Baker
Hockey has started which is great.
- Councillor Ketchum
Wrote first test for insurance license. FCSS, GPRTA, WASP and school meetings coming up after summer hiatus. Also did interviews pertaining to the Wembley Clinic.
- Councillor Berlasty
Thanked Council for the 2 ½ years working together. Has enjoyed it immensely and is looking forward to the next 4 years.
- Mayor Peterson
Congratulations to everyone who got re-elected.
- Councillor Skinner
Disappointed that there wasn't more interest shown from the community in the upcoming municipal election. Excited for the next 4 years and appreciates the momentum and conversations/discussions Council has.
- CAO Zhang
A little behind on providing the County with documentation regarding the Wembley Clinic. Also working on various agreements pertaining to the Clinic.

17. CLOSED SESSION

- 17.1. Wembley & District Agricultural Society – FOIP Section 25 – Economic Interest
MOTION #2025-0180
Moved by Councillor Skinner Council go into Closed Session – 7:20 p.m.

CARRIED UNANIMOUSLY

MOTION #2025-0181

Moved by Councillor Baker Council come out of Closed Session – 8:39 p.m.

CARRIED UNANIMOUSLY

Initials

18. ADJOURNMENT

MOTION #2025-0182

Moved by Councillor Ketchum Council adjourn at 9:12 p.m.

CARRIED UNANIMOUSLY

(signed)

Mayor – Kelly Peterson

(signed)

CAO – Noreen Zhang

COPY of approved minutes

Initials